

CHATFIELD SOUTH WATER DISTRICT

<https://chatfieldsouthwd.colorado.gov/>

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS**

HELD: 6:00 p.m. ON WEDNESDAY, July 12, 2023

PLACE: 11500 N. Roxborough Park Road

Littleton, CO 80125, and

Virtual via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS PRESENT:

- ❖ Donna Fleischer, President
- ❖ Tom Mansfield, Treasurer
- ❖ Evan Ela, Secretary
- ❖ VACANCY

Director Rottman was not able to attend, excused absence.

OTHERS IN ATTENDANCE

Robert Rosic

Kurt Schlegel, Special District Solutions, Inc.

1. Call to Order: The meeting was called to order by Director Fleisher at 6:17 p.m. A quorum of three (3) Directors were present. No additional conflict disclosures were stated by the Directors. Director Fleischer moved that the Board excuse Director Rottman's absence from the meeting. Following a second by Director Mansfield, and upon a vote taken the motion carried unanimously.

2. Approval of Agenda: Director Fleischer moved that the Board approve the agenda as presented. Following a second by Director Ela, and upon a vote taken the motion carried unanimously.

CHATFIELD SOUTH WATER DISTRICT RECORD OF PROCEEDINGS

3. Consent Agenda: Director Fleischer moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the May 10, 2023, Regular Meeting
- Ratify the payment of claims for the period ending May 31, 2023:
 - Checks #10315 through #10322 in the amount of \$7,011.79.

Upon a second by Director Mansfield a vote was taken, and the motion carried unanimously.

4. Public Comment: None

5. Discussion / Action Items:

A. Centennial Water Interconnect – Pressure Reducing Valve (PRV):

Mr. Schlegel stated that he continues to work with the District's Engineer and the Operations staff at Centennial Water & Sanitation District to determine if a modification to an existing water filter / meter combination at the interconnection is acceptable. Pending this approval a PRV may then be installed in the existing vault with some minor modifications. Mr. Schlegel and Mr. Barnett will continue their efforts and will keep the Directors informed as to any progress made.

B. Mr. Schlegel presented a Project Update authored by Mulhern Engineers. The report explained the progress that has been made on the District infrastructure mapping project as well as the ongoing work to obtain approval to install a PRV in the Centennial Interconnect Vault.

As part of the mapping project, Mulhern has conducted a pressure study to determine if systemwide water pressures may be increased to improve residential output. Based on their findings, the average pressure from the Denver connection at the low point in the system is 124 psi, which would allow for overall system pressures to be raised. Mulhern MRE recommends adjusting the existing PRV in 5 psi increments, but initially no more than 10 psi total.

CHATFIELD SOUTH WATER DISTRICT
RECORD OF PROCEEDINGS

6. Financial Items:

A. Payment of July 2023 Claims: Mr. Schlegel presented a list of claims for the Board's consideration. Director Fleischer moved that the Board approve the July 2023 payments represented by checks #10323 through #10329 totaling \$16,388.19. Following a second by Director Ela, and upon a vote taken the motion carried unanimously.

B. Review of District Financial Statements. Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending June 30, 2023.

7. Other Business:

Mr. Rosic was in attendance because he is considering an appointment to the District's Board of Directors. The Directors asked Mr. Rosic several questions regarding his background and experience and what value he may be able to bring to the District's leadership. No action was taken at this time regarding the vacancy on the District's Board of Directors.

8. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 7:06 p.m.

The next regular scheduled meeting of the Board of Directors will be held 6:00 pm on Wednesday, September 13, 2023 at 11500 N. Roxborough Park Road Littleton, CO 80125 or as a virtual meeting via the Zoom platform, or both.

Respectfully submitted,

DocuSigned by:
Evan Ela
10B2F0E22188431

Evan D. Ela, Secretary