

CHATFIELD SOUTH WATER DISTRICT

RECORD OF PROCEEDINGS MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

HELD: 6:00 p.m. ON WEDNESDAY, MAY 8, 2024

PLACE: 11500 N. Roxborough Park Road

Littleton, CO 80125, and

Virtually via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS PRESENT:

- ❖ Donna Fleischer, President
- ❖ Evan Ela, Secretary
- ❖ Tom Mansfield, Treasurer
- ❖ Robert Rosic, Assistant Secretary

Director Rottman was not in attendance – Unexcused Absence

OTHERS IN ATTENDANCE:

Kurt Schlegel, Special District Solutions, Inc.

No members of the public attended in person or virtually.

1. **Call to Order:** The meeting was called to order by Director Fleisher at 6:11 p.m. A quorum of four (4) Directors were present. No additional conflict disclosures were stated by the Directors.

2. **Approval of Agenda:** Director Mansfield moved that the Board approve the agenda as amended. Following a second by Director Ela and upon a vote taken, the motion carried unanimously.

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3. **Consent Agenda:** Director Ela moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the March 13, 2024, Regular Meeting
- Ratify the payment of claims for the period ending April 30, 2024:
 - Checks #10404 through #10411 in the amount of \$19,906.62.

Following a second by Director Mansfield and upon a vote taken, and the motion carried unanimously.

4. **Public Comment:** None

5. **Discussion / Action Items:**

A. **Emergency Interconnection Modification Project** – Mr. Schlegel stated that the project to install a new meter and Pressure Reducing Valve (PRV) is complete and the dead trees on Mr. Mansfield’s property have been replaced.

B. **Geo-Location of District Infrastructure** – Mr. Schlegel stated that Level Engineering project is complete and he will send to the Directors a web link for them to view finished product.

6. **Financial Items:**

A. **Payment of May 2024 Claims:** Mr. Schlegel presented a list of claims for the Board’s consideration. Director Ela moved that the Board approve the May 2024 payments represented by checks #10412 through #10417 totaling \$7,883.14. Following a second by Director Mansfield and upon a vote taken, the motion carried unanimously.

B. **Review of District Financial Statements** - Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending April 30, 2024.

7. **Other Business:** None

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8. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 6:31 p.m. The next regular scheduled meeting of the Board of Directors will be held 6:00 p.m. on Wednesday - July 10, 2024.

Respectfully submitted,

DocuSigned by:

Evan Ela

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Evan D. Ela, Secretary