

CHATFIELD SOUTH WATER DISTRICT

RECORD OF PROCEEDINGS MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

HELD: 6:00 p.m. ON WEDNESDAY, March 14, 2024

PLACE: 11500 N. Roxborough Park Road

Littleton, CO 80125, and

Virtual via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS PRESENT:

- ❖ Donna Fleischer, President
- ❖ Evan Ela, Secretary
- ❖ Tom Mansfield, Treasurer
- ❖ Robert Rosic, Assistant Secretary
- ❖ Joseph Rottman, Assistant Secretary

OTHERS IN ATTENDANCE

Kurt Schlegel, Special District Solutions, Inc.

No members of the public attended in person or virtually.

1. **Call to Order:** The meeting was called to order by Director Fleisher at 6:10 p.m. A quorum of five (5) Directors were present. No additional conflict disclosures were stated by the Directors.

2. **Approval of Agenda:** Director Fleischer requested that the subject of remaining water taps available be placed on the agenda under “Other Business”. Director Mansfield moved that the Board approve the agenda as amended. Following a second by Director Fleischer and upon a vote taken, the motion carried unanimously.

CHATFIELD SOUTH WATER DISTRICT
RECORD OF PROCEEDINGS

3. **Consent Agenda:** Director Fleischer moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the January 10, 2024, Regular Meeting
- Ratify the payment of claims for the period ending February 29, 2024:
 - Checks #10387 through #10397 in the amount of \$40,914.28.

Following a second by Director Mansfield and upon a vote taken, and the motion carried unanimously.

4. **Public Comment:** None

5. **Discussion / Action Items:**

A. **Emergency Interconnection Modification Project** – Mr. Schlegel stated that the project to install a new meter and Pressure Reducing Valve (PRV) is complete.

B. **Geo-Location of District Infrastructure** – Mr. Schlegel stated that Level Engineering is nearly complete with the project and will present the finished product to the Board members at their next meeting.

C. **2024 Rates & Fees** – Mr. Schlegel stated that the required notice of Public Hearing was published in the District’s newspaper of record at least 30-days prior to today’s date and was also posted to the District’s website. Director Rottman moved to open the Public Hearing. Following a second by Director Fleischer and upon a vote taken the motion carried unanimously, and the Public Hearing was opened at 6:26 p.m.

The Directors discussed the current rate structure, the 2024 rates being charged by Denver Water, and the fact that the District is not currently keeping pace with rates being charged by Denver Water. Director Ela moved to close the Public Hearing. Following a second by Director Fleischer and upon a vote taken the motion carried unanimously, and the Public Hearing was closed at 6:35 p.m.

Director Rottman moved that the District increase the three (3) rates for potable to:

- 1 Gallon to 30,000 Gallons @ \$4.90 per 1,000 Gallons
- 30,001 Gallons – 50,000 Gallons @ \$7.35 per 1,000 Gallons
- 50,001 Gallons and above @ \$9.80 per 1,000 Gallons

Following a second by Director Fleischer and upon a vote taken the motion carried unanimously.

CHATFIELD SOUTH WATER DISTRICT
RECORD OF PROCEEDINGS

6. Financial Items:

A. Payment of March 2024 Claims: Mr. Schlegel presented a list of claims for the Board's consideration. Director Fleischer moved that the Board approve the March 2024 payments represented by checks #10398 through #10402 totaling \$6,214.10. Following a second by Director Rottman and upon a vote taken, the motion carried unanimously.

B. Review of District Financial Statements - Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending February 29, 2024.

7. Other Business:

A. Following Director Fleischer's discussions with the manager of the local well company and some residents she asked the Directors if there is any interest in discussing payment plans for those who wish to include into the District and request a water tap. regarding the possibility of their users transitioning to the District's potable water delivery system. The consensus of the Directors was that they are willing to entertain requests for consideration of payment plans for those who may have a financial hardship.

B. Director Ela moved that the Board direct management to transfer \$20,000 from the District's General Fund Account to the District's Capital Project Fund. Following a second by Director Fleischer and upon a vote taken, the motion carried unanimously.

8. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 7:10 p.m. The next regular scheduled meeting of the Board of Directors will be held 6:00 p.m. on Wednesday - May 8, 2024.

Respectfully submitted,

DocuSigned by:

Evan Ela

16B2F0E22188434...

Evan D. Ela, Secretary