

CHATFIELD SOUTH WATER DISTRICT
RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS
HELD: 6 p.m. ON WEDNESDAY, March 10, 2021
as a Virtual Meeting via ZOOM

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS:

- ❖ Donna Fleischer, President – present
- ❖ Tom Mansfield, Treasurer – absent (excused)
- ❖ Joe Rottman – present
- ❖ Evan Ela, Secretary – present
- ❖ Jay King, Vice President – present

PUBLIC IN ATTENDANCE

Kurt Schlegel, Special District Solutions, District Manager

1. Call to Order: The meeting was called to order by President Fleischer at 6:03 p.m. A quorum of four Directors was present. No conflict disclosures were stated.
2. Approval of Agenda: By consensus the Board approved the agenda.
3. Consent Agenda: The Board reviewed and discussed the minutes from January 13, 2021 Regular Meeting and no revisions were suggested. The Board reviewed and discussed the minutes from January 20, 2021 Special Meeting and no revisions were suggested. Upon motion by Director Fleischer, seconded by Director Ela, the minutes from both meetings were approved unanimously by the Board.
4. Public Comment: No members of the public attended.
5. Discussion Items:
 - A. Emergency Water Supply Interconnect Intergovernmental Agreement (IGA) with Centennial Water & Sanitation District and Mirabelle Metropolitan District No. 1 Update.

President Fleischer reported to the Board on a meeting held on February 18th with Marcus Pachner, representing Mirabelle MD and Shea Homes, Kim Haarberg, owner of ARS,

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and herself, Kurt Schlegel and Director Ela to discuss a settlement of any remaining disputes related to the emergency interconnection for the water system and the elimination of 2 of the ARS taps. Several components of a settlement were discussed. Mr. Schlegel reported on a follow-up meeting between himself and Mr. Pachner on March 9th. The latest settlement proposal would have the Chatfield South WD paying \$15,000 to Mirabelle MD, Mirabelle approving the interconnection agreement, completing the connection, and providing an external industrial water tap to Kim Haarberg, and Kim Haarberg signing a release of any present or future claims against the Chatfield South WD. Director Rottman asked if the District's engineering consultant had reviewed the interconnection plans. Mr. Schlegel confirmed that the review had occurred. After further discussion, the Board was in general agreement with the concepts but determined that a written proposal was needed from Mirabelle MD before the settlement could be officially approved by the Board. Mr. Schlegel was asked to follow-up with Mr. Pachner with a request for the appropriate written documents.

6. Action Items:

A. Discuss and Consider 2021 Rate and Fee Resolution. Mr. Schlegel acknowledged that the appropriate notice of possible rate and fee increases had been stated on the meeting agenda and provided to all customers and District residents as required for the Board to open a public hearing on the increases. The Board engaged in a discussion of the need for a rate increase due to increases in water charges imposed by Denver Water, but determined to postpone action on the increase until additional data on historical water use within the District could be gathered and the Board could analyze at a work session prior to the next regular board meeting. Mr. Schlegel reported that Denver Water had raised the monthly meter charge from \$1,039 to \$1,058, and the water consumption charge from \$4.37 to \$4.41 per 1,000 gallons for 2021.

B. Ratify an On-call Engineering Services Agreement with Mulhern MRE, Inc. President Fleischer reported that she had reviewed and approved the On-call Engineering Services Agreement with Mulhern that would continue the services of Scott Barnett as needed by the District. The Board discussed and upon motion by president Fleischer, seconded by Director Rottman, the Board unanimously ratified the President's approval and acceptance of the agreement.

7. Financial Items:

A. Consider Ratification and Approval of Payment of Claims.

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i. Mr. Schlegel presented the payment of claims for the claims made between the January Board meeting and the date of this meeting. He specifically informed the Board of a very large water charge from Denver Water due to the frozen valve and several-hour water leak near the District's connection with the Denver Water main line in Chatfield State Park. He said he would request a rebate from Denver Water for some of the charge. Upon motion by Director King, seconded by Director Ela, the Board unanimously approved the payment of claims presented including the leaked water charge.

B. Review Financial Statements. Manager Schlegel presented the cash position and financial statements to the Board for the period ending February 28, 2021. The Board reviewed, discussed, and approved the financials presented.

8. Other Business: No non-agenda business was discussed.

9. Manager Report: Mr. Schlegel presented his report to the Board with the following items discussed in detail:

A. Mr. Schlegel reported that the water break and leak had caused a service disruption to district customers until it was repaired. This has caused him to build an email list so that notice of future service disruptions can be quickly provided to customers. He also reported that the hotbox that houses the District's control valve was damaged that has since been repaired, and that a sensor has been installed to provide remote notice if another failure and leak should occur.

B. Mr. Schlegel reported that the Beacon transmitter conversion of all water meters is underway as approved at a prior meeting.

10. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 6:45 p.m. The next regular scheduled meeting of the Board of Directors will be held 6:00 pm on Wednesday, May 12, 2021 at a public location or as a virtual meeting via the Zoom platform, or both.

Respectfully submitted,



Evan D. Ela, Secretary