

CHATFIELD SOUTH WATER DISTRICT

<https://chatfieldsouthwd.colorado.gov/>

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS
HELD: 6:00 p.m. ON WEDNESDAY, January 11, 2023
PLACE: 8961 Mountain View Lane
Littleton, CO 80125, and
Virtual via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS PRESENT:

- ❖ Donna Fleischer, President
- ❖ Evan Ela, Secretary
- ❖ Tom Mansfield, Treasurer
- ❖ Joseph Rottman – Assistant Secretary

Director King was not able to attend – Unexcused absence

OTHERS IN ATTENDANCE

Kurt Schlegel, Special District Solutions, Inc.

No members of the public attended in person or virtually.

1. Call to Order: The meeting was called to order by Director Fleisher at 6:08 p.m. A quorum of four (4) Directors were present. No additional conflict disclosures were stated by the Directors.

2. Approval of Agenda: Director Fleischer moved that the Board approve the agenda as presented. Following a second by Director Mansfield, and upon a vote taken the motion carried unanimously.

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3. Consent Agenda: Director Fleischer moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the November 9, 2022, Regular Meeting
- Ratify the payment of claims for the period ending December 31, 2022:
 - Check #10264 through #10269 in the amount of \$8,036.95

Upon a second by Director Mansfield a vote was taken, and the motion carried unanimously.

4. Public Comment: None

5. Discussion / Action Items:

A. Denver Water Interconnect – Backflow device Vandalism Event. Mr. Schlegel discussed the vandalism event that took place on board the Chatfield Reservoir grounds. Someone broke into the electrical box attached to the Backflow prevention device hotbox and disconnected the electrical power to the heater, which caused the valve body to partially freeze and begin leaking.

The District's Operator discovered the issue and began procedures to correct and repair the damages. All repairs were completed on January 5, 2023. Mr. Schlegel is working to obtain quotes for fencing to surround the equipment at that location to provide additional security.

B. Centennial Emergency Interconnect. As a result of the vandalism to the Denver Interconnect Backflow Prevention Device, the new Centennial Interconnect was employed to provide a back-up source of potable water to the District's consumers. It was discovered at that time that a pressure reducing valve (PRV) had not been installed on that interconnect and the water pressure being delivered was excessive for the Chatfield. Mr. Schlegel has been in contact with JR Engineering staff, and they are working to develop a plan and quote to add a PRV to that portion of the system.

C. May 2, 2023 Election. The terms of Directors Fleischer, Rottman, and King will expire on May 2, 2023. A Call for Nominations will be published in the Douglas County News and posted to the District's website, soliciting nominations for these three (3) positions. If 3 or less Self-Nomination forms are received by February 24, 2023, the election may be cancelled.

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6. Financial Items:

A. Payment of January 2023 Claims. Mr. Schlegel presented a list of claims for the Board's consideration. Director Mansfield moved that the Board approve the January 2023 payments represented by checks #10275 through #10281 totaling \$11,864.45. Following a second by Director Fleischer, and upon a vote taken the motion carried unanimously.

B. Review of District Financial Statements. Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending December 31, 2022.

7. Other Business: None

8. Manager's Report: Mr. Schlegel presented his report to the Board.

A. The System Infrastructure mapping project is underway and physical survey of the infrastructure is underway.

B. Hydrant flushing and maintenance was completed during December 2022.

9. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 6:41 p.m. The next regular scheduled meeting of the Board of Directors will be held 6:00 pm on Wednesday, March 8, 2023 at 10500 Wildlife Way, Littleton, CO 80125 or as a virtual meeting via the Zoom platform, or both.

Respectfully submitted,

DocuSigned by:

Evan Ela

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Evan D. Ela, Secretary